

House Energy Rating Accredited Assessor Training



Course registration

Your details		<i>Please keep a copy of this registration form for your records.</i>			
First name		Last name			
Address				P'code	
Phone (bus)	Mobile	Fax.			
Email		<i>email address is essential</i>			
Company Name if required on Tax Invoice					
Membership of Allied Association (IPENZ, NZIA, NZIB, RMBF, NZIBS)		Organisation Member #			
Course registration					
Please mark the box adjacent to the module/s you will be attending, fill in the course location, and start date, add the applicable cost to the amount payable. All prices include 12.5% GST.					
Module	Location	Start date Software	Assoc'n member	Non- member	Amount payable
<input type="checkbox"/> Design & const. theory			\$620	\$680	
<input type="checkbox"/> Software operation			\$890	\$970	
<input type="checkbox"/> Professional Practice			\$375	\$400	
<input type="checkbox"/> All modules			\$1715	\$1865	
Total amount payable					
Payment		<i>An Invoice will be sent to you which will include the payment options available.</i>			

TERMS AND CONDITIONS: Enrolments cannot be accepted without payment in full. Payments will not be accepted on the day. Cancellations or requests for transfer to another course must be made in writing. Failure to attend an event without prior notification will result in no refund of course fees. **Cancellations:** within 5 working days of course commencement - no refund; 5 to 10 working days prior to the course - 50% refund; more than 10 working days prior to the course you may receive a full refund. A \$50 administration charge will be applied to any refund. You may transfer to another course date if requested no less than 5 working days prior to the course. You may substitute another participant before the event, in writing, specifying the name of the new attendee. ABSA reserves the right to cancel or postpone a course to an alternative date. All affected registered participants will be offered a full refund or the opportunity to attend the next available course.

For more information please call: 0800 227269

Please return this completed form to:

email: invoice@absa.net.nz

fax: +61 2 9281 9514 or 03 477 3418



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i.	Db entry created		iii.	Date	
ii.	Invoice Sent		iv.		

Entry Requirements

To achieve this qualification you must have pre-requisite competencies:
 the ability to read and interpret plans and specifications
 use basic computer technology
 knowledge relating to the basic principles of how buildings are constructed

These competencies can be demonstrated through:

qualification: a current qualification relating to the construction, design or certification of residential buildings:

architecture, design, drafting | building, trades, management | building surveying, estimating

or experience: in the building industry or in working with builders

architect, builder, construction manager, consultant, designer, draftsman, estimator, surveyor, local government

Please provide evidence of your individual competency details by completing and returning the attached form. If you are currently unable to provide evidence that you meet the Entry Requirements please complete the attached form and check the box to request an Entry Requirement Exam pack.

I meet the entry requirements for this course and am able to provide copies of the following documents if required.

Qualification

Name of course	
Issuing Body	
Certificate Number	
Date of attainment	
Name of course	
Issuing Body	
Certificate Number	
Date of attainment	

Experience

Position held	
Employer	
Dates of employment	
Description of Duties	
Position held	
Employer	
Dates of employment	
Description of Duties	

or

I do have the required qualifications or work experience and request an Entry Requirement Exam pack to be sent to me at the above address

Name		Date	
Signature			